

WHEN CARE IS YOUR CALLING,
CHARLTON BROWN.

2021

COURSE GUIDE



WHEN CARE IS YOUR CALLING, **CHARLTON BROWN.**

WELCOME TO **CHARLTON BROWN.**

Charlton Brown is a nationally recognised registered training organisation delivering award winning courses in the care industry at campuses in Brisbane & the Gold Coast, delivered by expert trainers, plus hundreds of articulation and packaging options with Australia's best universities.

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GET IN CONTACT, **WE'RE HERE TO HELP.**

If you're looking to learn more, discover our courses or pathways, feel free to get in contact; our experienced team will be able to handle any questions, queries, or book a private tour of our campus or facilities.

PHONE

+61 7 3216 0288

EMAIL

enquiries@CharltonBrown.com.au

BRISBANE CENTRE CAMPUS

Level 4, 102 Adelaide St, Brisbane, QLD 4000

GOLD COAST CENTRE CAMPUS

1 Nerang St, Southport, QLD 4215



Charlton Brown is a diverse community of students, teachers, academics, and care professionals. Available to students and alumni alike is a wealth of professional experience, student support services, information, and resources.

We have a high student graduate success rate, with cross-sectoral partners for real-world placement, a growing alumni program and a wealth of post-graduate learning opportunities.

At Charlton Brown, we offer industry-current Certificates and Diplomas across Early Childhood Education, Aged Care, Disability, Welfare, Community Services, Youth Work, School-Aged Children Education, and Business, Leadership and Management.

Our practical courses provide students with the learning and hands-on experience required for a role in the ever-growing care services industry across Australia, and internationally.

As the CEO, I want to see all our students become industry leaders, a hallmark of our 30-plus year tenure.

At Charlton Brown, we have a reputation for producing bright and successful graduates, and I am confident that we will continue to do so today, tomorrow, and into the future.

Yours Faithfully,

Kay Ganley
CEO (ret.)



WHY STUDY AT **CHARLTON BROWN?**



A REPUTATION FOR DELIVERING QUALITY, AFFORDABLE TRAINING THAT STUDENTS TRUST

Charlton Brown has built a global reputation as a leader in community care through training, recruitment, global linkages and industry advocacy. We have trained more than 17,000 students worldwide and placed many in employment, both nationally and internationally. Charlton Brown has also paved the way for students from around the world to study with us at our Brisbane-based college, and externally throughout Australia.



EXPERIENCED TRAINERS WITH INDUSTRY-LEADING EDUCATION RESOURCES

Our trainers are industry veterans in their field, with decades of experience and bring real-world case studies to the training environment. This is paired to custom-developed courses designed in-concert with industry to produce graduates that have the theoretical knowledge and relevant experience to integrate into high-performing teams and deliver outstanding value to business.



WORLD-CLASS FACILITIES IN HIGHLY-APPEALING LOCATIONS

This guiding philosophy is why we're now leading the way as a specialist provider of training and education in the child care, aged care, disability, and community services sector. Our reputation, both here in Australia and globally, speaks for itself, as we've been producing the world's best carers for more than 30 years.

Our strong care philosophy underpins our approach to training and business. It also drives our network-building activities with international partners, resulting in formal agreements and the delivery of qualifications and skill-sets to Australian Standards across Indonesia, Vietnam, China, Japan, Malaysia, Sri Lanka, India and the Philippines.

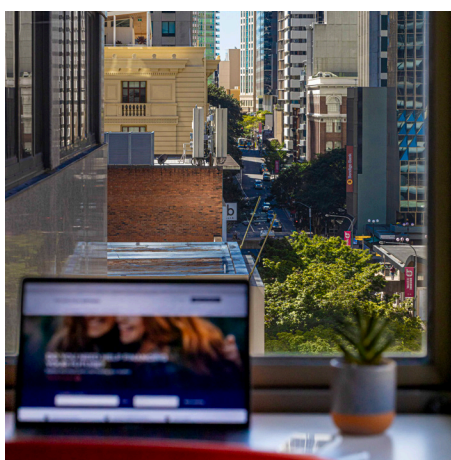
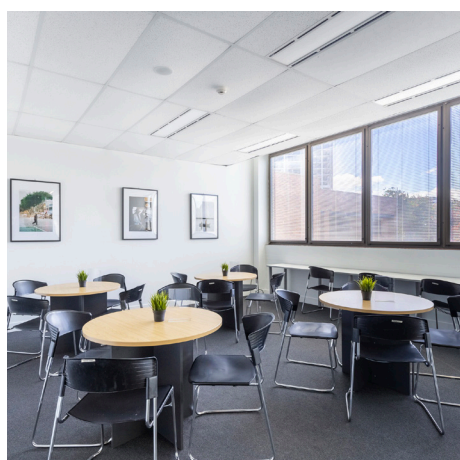




BRISBANE GOLD COAST

WORLD-CLASS **FACILITIES**

Our campuses are located in highly appealing cities, and provide cutting-edge, modern facilities with carefully designed learning spaces & high-technology tutorial & lecture theatres.



BNE CTR

Overlooking King George Square in the heart of Brisbane's CBD, NIET Group Brisbane Centre features 10 tutorial rooms, two lecture theatres, library and digital media lab, alongside modern computer lab & large open recreation & study spaces. The campus is just metres from major bus and train terminals, extensive retail & accommodation options.



GLD CST

NIET Group's Gold Coast Centre is a regional campus that embraces the coastal lifestyle, and delivers our most desirable courses right on Australia's most iconic seaside local. The campus occupies two light-filled levels directly opposite Pacific Fair, with large, comfortable tutorial rooms and lecture theatres, and integrated massage clinic.



UNIVERSITY ARTICULATIONS

PATHWAYS TO LEADING AUSTRALIAN UNIVERSITIES

Education is a journey that lasts a lifetime, and across the group, we provide a host of options for graduates to articulate into programs with leading universities. Our core goal is to create an education journey that forms a lifetime foundation - that's why we work hard to provide articulation options linking you through to higher-education at major universities Australia-wide.

Each faculty offers a range of options for credit transfer, articulation & packaging, enabling our graduates to reduce the cost and time involved in attaining a degree. Further, we offer a comprehensive Recognition of Prior Learning (RPL) facility across each business, enabling students to receive recognition for past training or employment to reduce the length of their qualification.



CoE PACKAGING

Charlton Brown further offer a packaged COE arrangement with the following universities and higher education institution, enabling our international students to set a pathway to future success.



DOWNLOAD OUR PATHWAY AND ARTICULATION GUIDE:

Explore our range of pathways into leading Australian Education Institutions.



BEFORE YOU **APPLY**

Here are some simple items you need before applying.

COURSE ENTRY REQUIREMENTS

Each course has specific entry requirements to ensure that students have a suitable academic and language capacity to successfully undertake the studies. The criteria for entry can be found on the relevant course page and supporting evidence may be required as proof of capacity during the application stage.

Students who are not able to provide evidence may be eligible to take our free in-house test to establish evidence of their academic standing and English language level.

As an example, most Charlton Brown courses require Australian Year 11 high school certificate or equivalent; or Two years vocational experience in business admin roles without formal business qualifications, plus IELTS score of 5.5 or equivalent; or Pass mark on Charlton Brown entry test. Care-focused courses often also require a Blue Card.

COURSE TECHNOLOGY REQUIREMENTS

Hardware and software requirements:

- Desktop, laptop or tablet
- Microsoft Office or equivalent
- Broadband internet connection
- A web camera and a speaker

You will need access to software to view online videos and images.

STUDENT SUPPORT

Our study coach policy provides every student with a single point of contact for the duration of their enrolment, ensuring they always have access to the support they need to get the most from their studies.

With a variety of contact options, including virtual class, email, telephone appointment, live chat, video conference and the portal, your study coach or trainer is always on hand to assist you in any way they can. And for extra support, students also have the option of joining our interactive support webinars and/or regular workshops to discuss course work and the challenges they face with trainers and their study coaches and peers.

STUDENT ACCOMMODATION

Australia has a range of student accommodation providers, which also provide an opportunity to meet other students while having your own space. Most student accommodation providers have additional facilities and services such as common areas, social events, and after hours security.

<https://urbanest.com.au>

<https://www.unilodge.com.au>

HOW TO APPLY

We have made it as easy as possible to engage with us, to ask questions, learn more and to apply for a course.

International students who have an education agent have the option of seeking advice and enrolment support from their agent. We also welcome direct enquiries and enrolments at no additional charge. The steps for gaining entry into a course are quite simple:

1. Choose your course (contacting us for support and advice if required)
2. Use our online form to lodge your application (there is no fee to apply for a course)
3. Upload copies of supporting documents with your application
4. Our Admissions Team will process the applications and respond within a few days. Successful applicants will receive a Letter of Offer for a position in the course. The Letter of Offer contains a Student Agreement and payment schedule including instructions for paying the initial deposit. Offers are not binding so there is no obligation to accept or make a payment.
5. Once you have signed the Student Agreement and paid your initial term tuition fee, you will receive a Confirmation of Enrolment. For international students, this will also include any required visa documentation and instructions regarding compulsory medical insurance.
6. Closer to your commencement date you will receive on-boarding instructions such as Student Portal access and orientation instructions.

PAYMENT OF TUITION FEES

Tuition fees are paid in instalments. The default timing for tuition fee payments is quarterly. We offer alternative arrangements such as monthly instalments but there may be administrative charges associated with these options. Applicants who join the institution will also be required to pay a small one-off administrative charge (enrolment fee) to cover their account and portal set up costs. Students who book into more than one course (such as a course package) may be eligible for a discount.

GET MORE INFORMATION & START YOUR ENROLMENT:

To start an enquiry or application, please visit our START page here:

www.CharltonBrown.com.au/start.

This page will provide more in-depth instructions for both domestic and international students as well as points of contact and an application document list.



FACULTY OF COMMUNITY SERVICES & YOUTH WORK

Help build, grow and develop individuals and group within the community with one of Charlton Brown's acclaimed community services and welfare qualifications.



Modern Curriculum

Our community services and youth work qualifications have been developed to incorporate the latest theory underpinning the discipline, which we weave with real life case studies drawn from our long experience in the sector, and from our trainers' long term experience working as community and youth support workers.



Train with Industry Experts

Our training team have decades of combined experience working in the front-lines of the care industry.

They bring a rich tapestry of detailed knowledge that helps our students contextualise the theory and practical learning, tying it to real-life case studies and blending it with industry tips and tricks that help underpin our graduates dreams.



Online Learning & Support

The institute believes in crafting educational experiences that are accessible and supportive of our students, regardless of their living situation or nationality.

To this end, we provide outstanding online learning resources, with remote lectures and tutorials, videos and interactive multimedia that help galvanise theoretical learning & deliver exceptional educational outcomes.



DIPLOMA OF COMMUNITY SERVICES

This qualification reflects the roles of community services, case management and social housing workers involved in the managing, co-ordinating and/or delivering of person-centred services to individuals, groups and communities.

16 UNITS | 52 WEEKS | MONTHLY INTAKE | FROM \$8,000

At this level, workers have specialised skills in community services and work autonomously under broad directions from senior management. Workers are usually providing direct support to individuals or groups of individuals. Workers may also have responsibility for the supervision of other workers and volunteers and/or case management; Program coordination or the development of new business opportunities. To achieve this qualification, the candidate must have completed at least 100 hours of work as detailed in the Assessment Requirements of units of competency.



Practical Experience

Charlton Brown's community services and youth work courses have a minimum of 15 supervised scheduled face to face course contact hours on campus per week as well as 5 distance / online education hours per week. This comes to a total of 20 hours per week. Students are also required to undertake reading, activities, research, assessments and homework.

As part of your study you will also be required to gain experience in a community services or youth work context in order to graduate. Our experienced team of trainers will work closely with you to help arrange your prac, and to help you with any challenges you encounter during your study.

**GET MORE INFORMATION
& START YOUR ENROLMENT:**



FACULTY OF EDUCATION

Help craft the next generation of learners with our acclaimed courses in early childhood education, building foundational skills underpinning individual development.



Pedagogical Excellence

Charlton Brown's early childhood programmes are centred on providing our students with the best teaching theory, delivering more inclusive and impactful strategies toward greater engagement.

The programme places a unique focus on helping develop techniques that help educators manage behaviour and different learning styles within a childcare context.



A Modern Childcare Focus

Our courses help future educators learn the fundamentals of childcare, but within the health, safety and legislative frameworks that they'll need to know in order to maintain a safe and healthy workplace.

Further, we focus on the ethics, and diversity and inclusion aspects that ensure the best possible outcomes for the young children our graduates will be educating.



Online Learning & Support

Our online resource hub provides our education students with a rich library of assets to help them master complex challenges within childcare.

To this end, we provide outstanding online learning resources, with remote lectures and tutorials, videos and interactive multimedia that help galvanise theoretical learning & deliver exceptional educational outcomes.



CHC30113 / 096246F / 101710

CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

This course reflects the role of workers in a range of early childhood education settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard.

18 UNITS | 52 WEEKS | MONTHLY INTAKE | FROM \$8,000

Help children develop and grow with a Certificate III in Early Childhood Education & Care. This course teaches students to work within requirements of the Education and Care Services National Regulations and the National Quality Standard. You will learn to care for the emotional and physical well-being of children, provide first aid to children in education and care settings, and develop respectful relationships with children.

They support the implementation of an approved learning framework and support children's well-being, learning, and development. Depending on the setting, educators may work under direct supervision or autonomously.

This course requires a minimum of 120 hours to be completed in a registered and licensed children's service over the period of the qualification. Placement must occur for the full duration of the study period.

WHAT YOU WILL LEARN:

- Support the implementation of an approved learning framework
- Support children's well-being, learning, and development
- Assist with young children's health, safety, and care needs
- Nappy changing, toileting, maintaining clean and hygienic environments
- Interactions with parents

CHC50113 / 096247E / 101716

DIPLOMA OF EARLY CHILDHOOD EDUCATION AND CARE

The Diploma of Early Childhood Education and Care will provide you with an in-depth understanding of children and how to engage with them in a group care environment.

28 UNITS | 84 WEEKS | MONTHLY INTAKE | FROM \$12,500

Care for children, and help them learn about our world with a Diploma of Early Childhood Education & Care. This course teaches students to implement an approved learning framework within the requirements of the Education and Care Services National Regulations and the National Quality Standard.

This course is ideal if you want to become early childhood educators responsible for designing and implementing curriculum in Early Childhood Education and Care services. You will learn how to plan learning using appropriate frameworks, support child development, understand legislation and maintain a safe environment for children, families, and staff.

This course has a practical component that requires 240 hours to be completed in a registered and licensed children's service over the period of the qualification. Placement must occur for the full duration of the study period.

WHAT YOU WILL LEARN:

- Provide care for babies, toddlers, and children
- Promote children's agency
- Promote positive social behaviours
- Plan learning using appropriate frameworks
- Support child development
- Understand legislation
- Maintain a safe environment for children, families, and staff



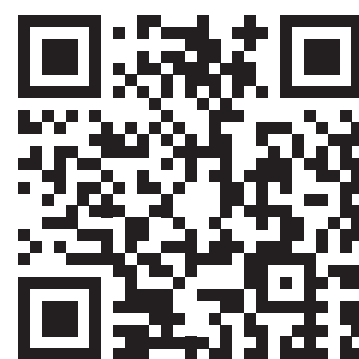
Industry Partnerships to Create Graduate Opportunities.

Charlton Brown brings more than 50 years of care-industry experience to Charlton Brown's childcare & education programmes.

With a 32 year legacy working with global care industry titans, our institutional experience helps our learners through relevant contextual resources & case-studies, in addition to the extensive business and government relationships and connections throughout the care-based sector.

As a student in the care sector, you will be required to undertake placement in a operational childcare facility, experiencing hands-on the challenges in working with young children. Throughout, our experienced training staff will be available to discuss the experience, help you adapt to challenge, and expand your knowledge within the childcare context.

GET MORE INFORMATION & START YOUR ENROLMENT:



FACULTY OF HEALTH, CARE & DISABILITY SUPPORT

Australia's care industry is growing, and there is demand for care professionals who provide assistance, support, and direct care people in a variety of community settings.



High-Demand Industry

Australia's ageing population is driving demand for aged care and individualised home and community support workers.

More than 40,000 jobs are predicted to be created in the health, aged care and community services sectors over the next five years. Our courses open up career opportunities in aged care, personal care, respite care, and home and community care.



Train with Industry Experts

At Charlton Brown, you will study to develop your practical skills to prepare you for real-world situations. Also, you will build experience under the supervision of qualified, industry- experienced professionals.

Our strong partnerships mean you will learn all the skills you need from skilled leaders in the health & disability care sector.



Online Learning & Support

We understand care-based professionals have demanding schedules, and ensure our students have the ability to work their learning into their professional careers.

To this end, we provide outstanding online learning resources, with remote lectures and tutorials, videos and interactive multimedia that help galvanise theoretical learning & deliver exceptional educational outcomes.



CERTIFICATE III IN INDIVIDUAL SUPPORT

This qualification reflects the role of workers in the community and/or residential setting who follow an individualised plan to provide person-centred support to people who may require support due to ageing, disability or other reason.

11 UNITS | 29 WEEKS | MONTHLY INTAKE | FROM \$4,500

Care for people needing support with a Certificate III in Individual Support. This course prepares students to provide individualised support in working roles.

Work involves using discretion and judgement in relation to individual support as well as taking responsibility for own outputs. Workers have a range of factual, technical and procedural knowledge, as well as some theoretical knowledge of the concepts and practices required to provide person-centred support.

This course is available with either a Disability or Aged Care specialisation.

CHC43015 / 097538G / 101714

CERTIFICATE IV IN AGEING SUPPORT

Provide care for ageing citizens with a Certificate IV in Ageing Support. This course teaches students to undertake specialised tasks in aged care services.

18 UNITS | 39 WEEKS | MONTHLY INTAKE | FROM \$6,000

This qualification reflects the role of support workers who complete specialised tasks and functions in aged services; either in residential, home or community based environments. Workers will take responsibility for their own outputs within defined organisation guidelines and maintain quality service delivery through the development, facilitation and review of individualised service planning and delivery.

Workers may be required to demonstrate leadership and have limited responsibility for the organisation and the quantity and quality of outputs of others within limited parameters.

Trainers are made available to provide tutoring and assistance, and Charlton Brown also offer interactive webinars and workshops to help facilitate your learning success.

Students are required to attend 120 hours of work placement in aged care or community care facilities.

WHAT YOU WILL LEARN:

- Support independence and empower older people
- Coordinate health services for older people
- Provide support to people living with dementia

CHC43115 / 101715

CERTIFICATE IV IN DISABILITY

From this qualification, you could get a head start on your career in disability services with the intermediate-level qualification. This course will set you up to work in a number of community services settings, or pursue further education at a diploma level or higher.

14 UNITS | 31 WEEKS | MONTHLY INTAKE | FROM \$5,000

This qualification reflects the role of workers in a range of community settings and clients' homes, who provide training and support in a manner that empowers people with disabilities to achieve greater levels of independence, self-reliance, community participation and well-being. Workers promote a person-centred approach, work without direct supervision and may be required to supervise and/or coordinate a small team.

To graduate with a Diploma of Remedial Massage, students must have a record of having completed at least 200 practical hours as required by the massage associations.

WHAT YOU WILL LEARN:

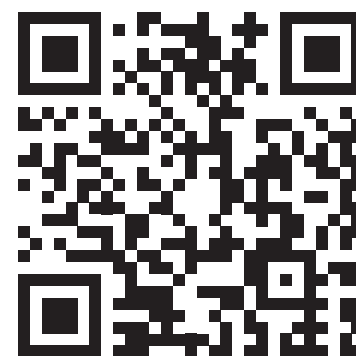
- Recognising healthy body systems
- Understanding person-centred support
- Advocating for people with a disability
- Working to support people with a disability to meet their goals

**Practical Component**

There is a minimum of 15 supervised scheduled face to face course contact hours on campus per week as well as 5 distance / online education hours per week with our health and disability courses.

This comes to a total of 20 hours per week, which includes the work placement hours. Students are also required to undertake reading, activities, research, assessments and homework.

Most courses also require a significant practical component of work placement in a community setting.

**GET MORE INFORMATION
& START YOUR ENROLMENT:**

FACULTY OF BUSINESS, ACCOUNTING & FOUNDATIONS

Business courses developed by industry leaders, to deliver professionals with superior management capabilities and the knowledge to help businesses grow & develop.



Designed for Growth

Charlton Brown has worked with cross-industry experts to engineer courseware for today's learners, offering relevant case-studies and real-life examples.

Partnered with group member Rhodes Business School, Charlton Brown is bringing decades of leadership experience with cutting-edge theory to help train a generation of compassionate, effective leaders.



Train with Industry Experts

Many of Charlton Brown's qualifications also offer articulations and packaging with Australia's best universities, including Griffith University, Torrens, The University of Southern Queensland, Macleay College and the University of Tasmania.

This enables you to receive credit for units studied with Charlton Brown, saving time and money on bachelor degree.



Online Learning & Support

We understand professionals have demanding schedules, and ensure our students have the ability to work their learning into their professional careers.

To this end, we provide outstanding online learning resources, with remote lectures and tutorials, videos and interactive multimedia that help galvanise theoretical learning & deliver exceptional educational outcomes.



FSK10213 / FSK10219 / 097094J / 101942

CERTIFICATE I IN SKILLS FOR VOCATIONAL PATHWAYS

7 UNITS | 26 WEEKS | MONTHLY INTAKE | FROM \$3,500

FSK20113 / FSK20119 / 097095G / 101944

CERTIFICATE II IN SKILLS FOR WORK AND VOCATIONAL PATHWAYS

8 UNITS | 26 WEEKS | MONTHLY INTAKE | FROM \$3,500

BSB10115 / 097092M / 101940

CERTIFICATE I IN BUSINESS

7 UNITS | 26 WEEKS | MONTHLY INTAKE | FROM \$3,000

BSB20115 / 097093K / 101943

CERTIFICATE II IN BUSINESS

Prepare for junior administrative positions and further training with a Certificate II in Business. This qualification will teach many skills and routine tasks performed in business administration.

12 UNITS | 26 WEEKS | MONTHLY INTAKE | FROM \$3,000

BSB30415 / 094811J / 101947

CERTIFICATE III IN BUSINESS ADMINISTRATION

This qualification applies to a range of administrative roles in varied contexts. Individuals in these positions use some discretion and judgement and may provide technical advice and support to a team.

13 UNITS | 47 WEEKS | MONTHLY INTAKE | FROM \$5,000

BSB40215 / 096244G / 101941

CERTIFICATE IV IN BUSINESS

Manage projects and solve complex problems with a Certificate IV in Business. This course will teach students to use well-developed skills and a broad knowledge base to solve unpredictable problems and analyse information from a wide variety of sources.

11 UNITS | 26 WEEKS | MONTHLY INTAKE | FROM \$5,000

BSB50215 / 101948

DIPLOMA OF BUSINESS

Promote your career with this high-level course in business. This qualification sets you up for career advancement in management and executive roles.

8 UNITS | 26 WEEKS | MONTHLY INTAKE | FROM \$6,000

The course will give you specialised knowledge in complex problems and solutions. You'll learn advanced skills with project work, people performance and team leadership. This qualification is facilitated by expert teaching staff who have a high degree of industry connection and are able to guide you through your studies to meet your goals.

WHAT YOU WILL LEARN:

- Contribute to the health and safety of themselves and others
- Type quickly and accurately
- Organise workplace information
- Organising schedules (Elective units)

BSB51415 / 0100598

DIPLOMA OF PROJECT MANAGEMENT

Make things happen with a Diploma of Project Management. This course will teach students to apply project management skills and knowledge in a variety of contexts and industry sectors.

12 UNITS | 52 WEEKS | MONTHLY INTAKE | FROM \$8,500

10849NAT / 0102131

DIPLOMA OF APPLIED BLOCKCHAIN

Learn how to apply blockchain technologies within an existing or new organisation. You will set up for management or operational roles within an organisation implementing new business models that incorporate blockchain technologies to create value, efficiencies and new opportunities.

8 UNITS | 52 WEEKS | MONTHLY INTAKE | FROM \$13,000

10747NAT / 0102130

ADVANCED DIPLOMA OF APPLIED BLOCKCHAIN

Learn how to apply 'Blue Ocean Strategy' filters to strategic planning and disruptive business model generation, how to activate blockchain networks through the application of smart contracts.

8 UNITS | 78 WEEKS | MONTHLY INTAKE | FROM \$18,000

You will learn to build strategic networks that facilitate interoperability of the blockchain networks with legacy systems and off-chain systems, as well as data oracles, distributed ledger technologies, and platforms.

This course also explores effective transition of organisational systems and networks to a blockchain ecosystem.



Developed by Industry

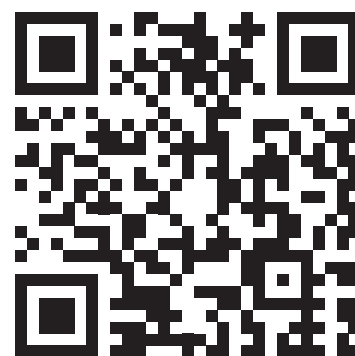
Charlton Brown has extensive articulation and packaging programmes with more than 10 highly acclaimed Australian universities, enabling you to move seamlessly into higher education & a bachelor degree once you complete your study with the National Institute of Education & Technology.

Developed by Industry

As part of NIET Group, member RTO Rhodes Business Group brings more than 50 years of corporate experience to Charlton Brown's leadership and management programmers.

As a group member, Rhodes provides Charlton Brown's business programmes with industry guests, and experience from working with industry leaders. This helps provide our graduates with real examples, and real situations to contextualise their learning. rhodes.edu.au

GET MORE INFORMATION & START YOUR ENROLMENT:



FACULTY OF LEADERSHIP & MANAGEMENT

Leadership courses developed by industry leaders, to deliver professionals with superior management capabilities and the knowledge to help businesses grow & develop.



Learning for Tomorrow's Leaders

Charlton Brown has worked with cross-industry experts to engineer courseware for today's learners, offering relevant case-studies and real-life examples.

Partnered with group member Rhodes Business School, Charlton Brown is bringing decades of leadership experience with cutting-edge theory to help train a generation of compassionate, effective leaders.



Train with Industry Experts

Many of Charlton Brown's qualifications also offer articulations and packaging with Australia's best universities, including Griffith University, Torrens, The University of Southern Queensland, Macleay College and the University of Tasmania.

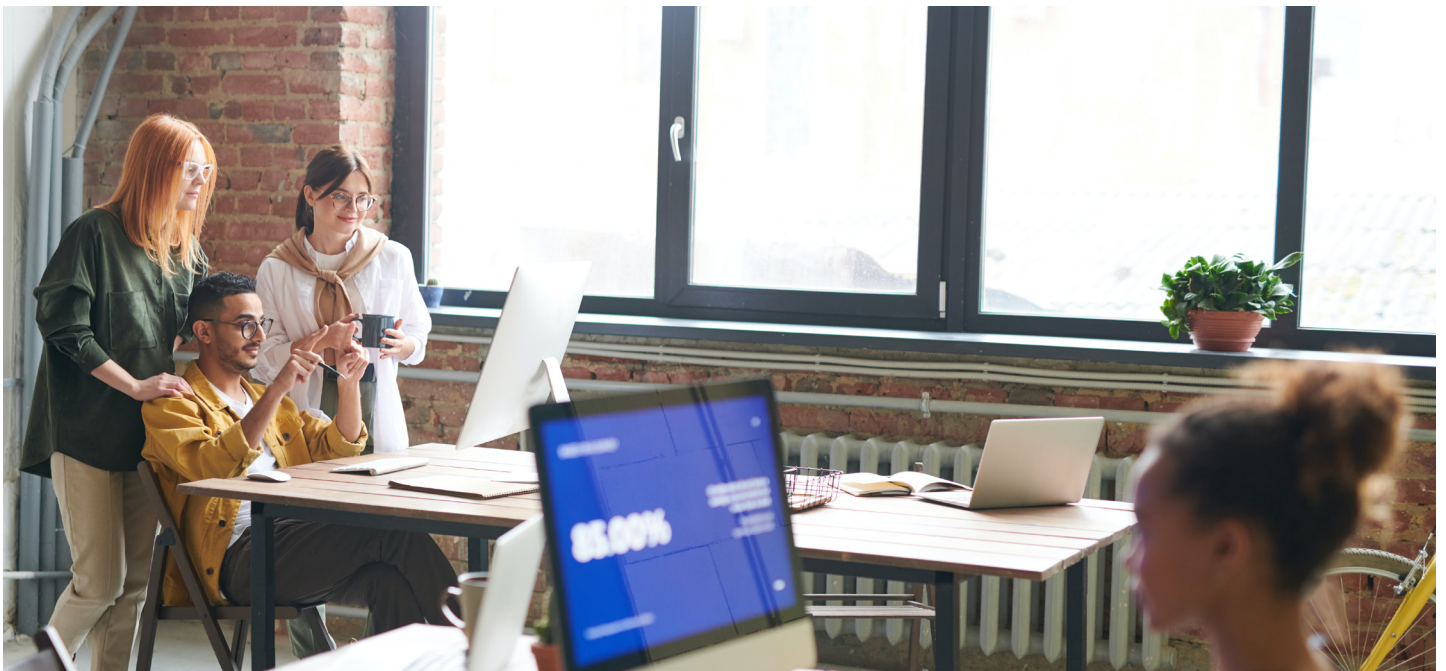
This enables you to receive credit for units studied with Charlton Brown, saving time and money on bachelor degree.



Online Learning & Support

We understand professionals have demanding schedules, and ensure our students have the ability to work their learning into their professional careers.

To this end, we provide outstanding online learning resources, with remote lectures and tutorials, videos and interactive multimedia that help galvanise theoretical learning & deliver exceptional educational outcomes.



DIPLOMA OF LEADERSHIP AND MANAGEMENT

Unlock the potential of yourself and others with a Diploma of Leadership & Management. This course will prepare students to apply leadership and management knowledge and skills to working roles.

12 UNITS | 52 WEEKS | MONTHLY INTAKE | FROM \$7,500

The Diploma of Leadership and Management provides you with an understanding of the skills you need to motivate and inspire others, towards moving into a leadership role within an organisation.

You will undertake units of study covering risk management, financial management, workplace effectiveness, human resources management, and project management. This course will prepare you for management positions in small, medium or large organisations.

BSB61015 / 094816D / 101709

ADVANCED DIPLOMA OF LEADERSHIP AND MANAGEMENT

Take your team's performance to the next level with an Advanced Diploma of Leadership & Management. This course prepares students to apply leadership and management skills and knowledge to work roles with accountability for personal and team outcomes.

12 UNITS | 52 WEEKS | MONTHLY INTAKE | FROM \$7,500

This qualification is ideal for those wanting to advance their career in a management role. Combined with current industry knowledge, a successful manager uses initiative and judgement to plan and implement strategies with accountability for personal and team outcomes.

You will undertake units of study covering strategic planning, financial management, work place effectiveness, human resources and project management, customer engagement.

BSB80515 / 096252G / 101945

GRADUATE CERTIFICATE IN MANAGEMENT (LEARNING)

The programmes have been designed to provide you with enhanced skills in strategic learning methods to develop the capabilities and improve career progression among a work team.

4 UNITS | 52 WEEKS | MONTHLY INTAKE | FROM \$11,500

This qualification reflects the roles of individuals who apply substantial specialised skills and knowledge in the field of learning and capability development. In these roles they make significant high-level independent judgements in major planning, design, operational and management functions within highly varied or specialised contexts.

The qualification may also relate to professionals or managers in registered training organisations (RTOs) seeking to advance organisational learning and capability.

Graduates of this programme are able to apply the skills in many and varied work environments but are particularly well received into Community and Personal Services, Health Care, and Social Assistance industries.

BSB80515 / 096252G / 101945

GRADUATE DIPLOMA OF MANAGEMENT (LEARNING)

The programmes have been designed to provide you with enhanced skills in strategic learning methods to develop the capabilities and improve career progression among a work team.

8 UNITS | 104 WEEKS | MONTHLY INTAKE | FROM \$16,500

This qualification reflects the roles of individuals who apply highly specialised knowledge and skills in the field of organisational learning and capability development. Individuals in these roles generate and evaluate complex ideas. They also initiate, design and execute major learning and development functions within an organisation. Typically, they would have full responsibility and accountability for the personal output and work of others.

This qualification may apply to leaders and managers in an organisation where learning is used to build organisational capability.

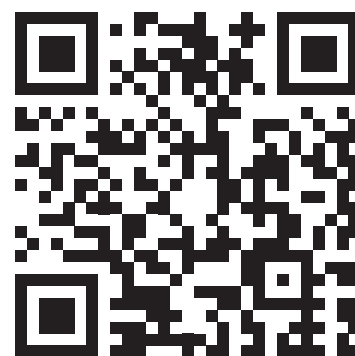
**Developed by Industry**

As part of NIET Group, member RTO Rhodes Business Group brings more than 50 years of corporate experience to Charlton Brown's leadership and management programmers.

Working with industry leaders like BHP, Virgin and Hanson, Rhodes' hand-built resources have helped over 300 companies grow their revenue through implementation of strategies derived from cutting-edge theory and case-studies of real challenges.

As a group member, Rhodes provides Charlton Brown's leadership programmes with industry guests, and experience from working with industry leaders. This helps provide our graduates with real examples, and real situations to contextualise their learning. Plus, students are provided access to the extensive library of Rhodes short courses created to build our graduates' leadership skill sets.

rhodes.edu.au

GET MORE INFORMATION & START YOUR ENROLMENT:

FACULTY OF LANGUAGE

Learn to translate professionally or brush up your spoken English skills to help your studies. Charlton Brown delivers a comprehensive selection of language courses to start or advance your career.



Industry Recognised

Charlton Brown's language courses are recognised by peak industry bodies, and are designed to provide our students with the canonical and foundational learning to become qualified professionals.

Our students studying Translating and Interpreting, once graduated, will need to become eligible to sit the NAATI exam required to become a recognised translator.



Learn the Basics

For individuals for whom English is a second language, Charlton Brown offer a set of courses to help prepare our students to enrol in any of our recognised courses, building their written and spoken English skills.

Our language trainers are multilingual, and are dedicated to helping each learner progress and evolve at their own pace, towards a successful business career.



Online Learning & Support

The institute believes in crafting educational experiences that are accessible and supportive of our students, regardless of their living situation or nationality.

To this end, we provide outstanding online learning resources, with remote lectures and tutorials, videos and interactive multimedia that help galvanise theoretical learning & deliver exceptional educational outcomes.

PSP50916 / 0102129

DIPLOMA OF INTERPRETING (LOTE - ENGLISH)

This qualification covers the competencies required to interpret from a source language to a target language, in general dialogue and monologue settings where the interpreter is able to physically control the discourse to assist retention and recall.

12 UNITS | 26 WEEKS | MONTHLY INTAKE | FROM \$6,500

PSP60816 / 096251J / 0102128

ADVANCED DIPLOMA OF TRANSLATING

This qualification covers the competencies required to translate special purpose texts from one language to another, to convey information written using specific terminology for a specific audience in functionally equivalent translated texts that are accurate and appropriate to the context, target audience and end use.

13 UNITS | 26 WEEKS | MONTHLY INTAKE | FROM \$6,500

Charlton Brown's Advanced Diploma of Translating offers a formal qualification in translating.

This course prepares students to bring diverse people together by translating general and special purpose texts and convey information between languages with significant equivalence problems.

WHAT YOU WILL LEARN:

- Negotiate assignments
- Apply codes and standards to professional judgement
- Edit texts
- Ensure quality control of translations conducted by themselves and others
- Translating multimedia materials (Elective units)
- Using modern translation technologies (Elective units)
- Translating special purpose texts (Elective units)

ENGLISH PROGRAMMES

096254F

GENERAL ENGLISH

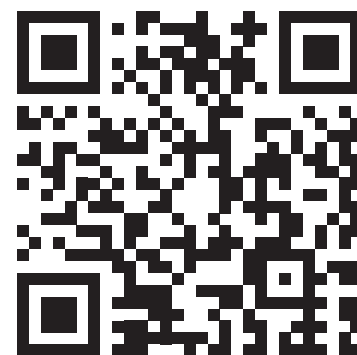
Our General English ELICOS program prepares students to use written and spoken English in a wide variety of settings, ranging from everyday conversations to advanced academic studies.

WEEKLY INTAKE | FROM \$200

Develop the English language and communicative skills needed for social and work situations and daily life activities. Learn basic comprehension, reading and writing skills through to more complex elements such as syntax and grammar. General English is not a direct entry pathway to NIET Certificate or Diploma courses. Adding and successfully completing an Exam Preparation or Academic English course will allow direct entry.



**GET MORE INFORMATION
& START YOUR ENROLMENT:**



NIET GROUP

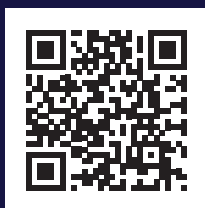


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SCAN THE CODE &
FOLLOW OUR SOCIALS

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